



THE  
OUTWARD  
BOUND TRUST



## THE MARK SCOTT LEADERSHIP FOR LIFE AWARD DELIVERY

The Award will comprise 156 participants from 61 schools from East Edinburgh to Dumbarton.

Operation of the Award is based on a team of 4 Project Co-ordinators, each working with 3.5 teams comprising a total of 6 community project groups each.

### **The Aims of the Award**

#### ***Participants in the Award will:***

1. Become more confident individuals, and develop the skills for independent learners
2. Develop teamwork and project management skills and an awareness of how to lead others
3. Develop awareness of, and show greater respect for others from different backgrounds
4. Develop a sense of social responsibility by delivering projects that benefit their local community and have a positive impact on their community



The Clusters of Schools, Project Co-ordinators and start dates for the Award in 2015 can be found in the information sections of the Mark Scott Leadership for Life Award website.



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## MAJOR ELEMENT DELIVERY

### 1) Participant Engagement

Each project co-ordinator will co-ordinate recruitment within their cluster areas. They will seek to recruit approximately 12 suitable young people and up to 16 reserves.

Project Co-ordinators will work with each Champion to recruit the best fit students to the Award during the period Jan – March of each year. This can be done in a way that best fits each individual school.

There are two main elements of recruitment:

- a. Raising the profile of the Award
- b. Recruiting into the Award

#### a) Raising the profile of the Award

Options to discuss with Project Co-ordinators:

- Award Publicity Posters available on request from Project Co-ordinators
  - For Teaching Staff (A3)
  - For Students (A2)
- Award Participation certificates for each participating School (A4)
- Reports in school magazines and newsletters
- Project Co-ordinators to attend school, perhaps in PSE lessons
- Inclusion in Parents evenings
- Inset day presentation to school staff to highlight the advantages to young people taking part to increase school staff support and referrals
- Photo loop on schools TV's
- Taking part in school's Options Evenings
- Utilising current participants to present to pupils



### b) Recruitment into the Award

One or more of the following methods will be used to recruit from the 5<sup>th</sup> year:

- Project Co-ordinators and champions to work with guidance staff to select participants as a group (to achieve a suitable mix of abilities)
  - Joint activity pre-residential to relieve some of the unknowns and tensions around participation for less confident students
  - Project Co-ordinators to attend Guidance team meeting for referrals
- The ‘traditional’ open recruitment presentation with guidance from the champion on those who apply
- Schools self-select best fit students independently based on understood recruitment criteria (see Participant Recruitment Criteria)
- Within the school’s timetable slots if they mirror those in other schools in the cluster (i.e. Masterclass groups or timetabled LfL sessions at the same time in all schools)

## 2) Applicant Retention

Options available comprise:

- A programme of visits to recruited participants run through June at the start of 6<sup>th</sup> year to enthuse and inform (to be confirmed)
- Facebook and e-mail updates throughout the summer
- A group ‘meet’ immediately after the schools come back in the Autumn term
- Champions meet recruited students during the period April to June, and/or immediately after the schools return in August.
- Ask Head Teachers to push Commitment within the students at their schools (possible Assembly)
- Retention ‘Event’ or events, with attendance as a requirement for participation
- Targeted activity for those identified to be ‘at risk’ of being lost.

The Outward Bound Trust will also ask for a £30 deposit from those selected, towards the cost of the course.



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### 3) The residential Course

Residential courses will be run as 4 separate entities. These will be arranged with clusters grouped together in regions.

#### **Relevance of the outcomes of the residential course**

The Leadership for Life Team will, assisted by school champions:

- Promote the Saltire Award if it's being run at the schools – 70 hours, and therefore a route to 'Young Scot' reward points
- Links to the Caritas Award
- Link to MCR pathways in relevant schools
- Promote links of projects to John Muir Award to students
- Promote links to DofE to students participating in the residential element

The Leadership for Life Award Team will also continue developing the Award through investigation of the following:

- Curriculum for excellence links
- Links to the leadership and team-working SQA modules





## 4) Post Residential Elements

### Project Meetings

Groups will be expected to meet roughly once a week for a short face to face meeting that their instructor would be invited to. The timing and location of this meeting is set by the group. The group can plan 'holidays' from the meetings where they clash with holidays or prelims.

Participants are encouraged to hold meetings in a variety of locations including homes and schools to gain an understanding of each other's environments.

Project Co-ordinators will use their time, dependent upon group and individual needs on the scale below:

Lead	Supervise	Support
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And will report to champions at least once a term.

### Project Forum

Linked to the residential courses being split up, each Delivery Week has its own Project Forum approximately 5 weeks following their residential.

The forum will comprise project presentations in project teams and entertainment in cluster groups.

### Fundraising

Participants will be responsible for liaising with the SMT for any in-school fundraising and its timing.

Fundraising is not a necessity, only required if a project needs money, therefore participants are encouraged to think of fundraising as part of the overall challenge they set themselves at the start.

### Time Out Of School

The delivery team are aware that time out of school is increasingly an issue for 6<sup>th</sup> year students. Currently time out from school would be for the following:

- The Residential course
- The afternoon for the project forum
- Meetings with project agencies during office hours
- Refresh days if the group choose a week day to have it on
- Community project delivery days (if necessary/permited)



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Beyond attendance on the residential course, pupils must ask for permission to have time from school and cannot assume it exists.

### Risk Assessments

Risk assessments are available for all adventurous activity on the Outward Bound Trust's website. Specific risk assessments for 'estate work' such as may be found in community projects are held here also.

Elements of the Award that ask participants to take part in activity beyond those that are part of their daily lives are risk assessed by the Project Co-ordinator involved and can be requested from the Leadership for Life office.

### 5) Community Projects

As local agents for the Award, School champions are asked to keep an eye out for local issues their participants might choose to involve themselves with for their projects.



### 6) The Award Ceremony

This is to be run the week after the spring holiday to minimise disruption to preparation for exams and exam leave.



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## 7) School Champion Involvement

There will be a slightly increased level of Champion involvement in the Award. Champions will be better informed and engaged with by:

- Project Co-ordinators offering Cluster Meetings or events
- Project Co-ordinators keeping in regular contact by e-mail and short face-to-face meetings
- Invitations to LfL champions to attend taster weekends at Loch Eil or Howtown to experience a taste of the residential course

Drawn from all measures above, Champions may be asked to:

- Meet Project Co-ordinator face to face at least twice a year
- Engage with guidance staff and Project Co-ordinator in recruiting best fit participants and reserves
- Gather their selected participants in June and/or August to retain their engagement
- Organise engagement events and/or Project Co-ordinator's school visits as appropriate
- To help with students struggling with workload or engagement
- Identify areas for potential project delivery within the local community
- Assist in engaging parents if there is a likelihood they will withdraw their consent

The Outward Bound Trust and the Mark Scott Leadership for Life Award Team are completely sympathetic to the pressures on teaching staff, and will work to keep direct involvement in the Award to a minimum where necessary for Champions without whom the Award couldn't take place in its current format within schools.