TEMPLATE

Dear Parent

I am writing to let you know that we are planning an Outward Bound® outdoor residential experience for [date/month/year].

The Outward Bound Trust is an educational charity that uses the outdoors to provide life-changing educational courses and unique experiences for young people.

The National Curriculum / Curriculum for Excellence [delete as appropriate] states young people should experience ‘learning outside the classroom’. The results of taking our students into a different environment and encouraging them to work better as a team, build self-confidence and take personal responsibility are outstanding. The difference back in the classroom, and at home, is often remarkable.

The Outward Bound Trust was founded in 1941 and they are the original provider of outdoor education, with an unrivalled safety record. Their mission is to inspire young people to believe they can achieve more than they ever thought possible. We are particularly keen that our [Year X] students are given the opportunity to access safe adventure in this way.

Outward Bound has five residential centres for young people in the UK and we have chosen to go to [Wales/Scotland/The Lake District] for [X days/weeks].

The cost of the course is [£X] per student, which is fully inclusive of food, accommodation, bed-linen, outdoor kit, safety equipment and insurance.

[optional]

The school have also been successful in receiving [£X] from Outward Bound’s charitable fund. Outward Bound raise over £3.1million every year to help schools and young people to access outdoor learning and adventure, and this financial assistance has helped us to keep the costs down.

If you have any queries, give me a ring on [telephone number] or drop me an email at [email address]. You can also visit Outward Bound’s website [www.outwardbound.org.uk](http://www.outwardbound.org.uk)/parents to learn more about their work and to access useful information before the course.

I look forward to sending you an update in due course.

Yours sincerely

[Teacher’s name]